



FFH MEETING MINUTES

20:00 | 13th January 2025 (TEAMS)

Committee Members

Trustees: Joanne Legdon (JL) (Chair), Leanne Lewin (LL) (Treasurer), Rebekah Pallett (RP) (Secretary)

Parent Members: Sarah Hanton (SH), Mici Dubb (MD), Laura Fletcher (LF), Olivia South (OS)

Staff Members: Sarah Lyons (SL), Gail Martin (GM)

Item	Minutes	Action
Welcome	JL welcomed everyone to committee meeting	NA
Apologies	OS/SL/LF/LL send apologies	Minutes to be circulated - RP
Approval of minutes from previous month	Unanimous Approval	To be added to website - RD
Adminstartion Matters	<ul style="list-style-type: none">New Members &/or Resignations No resignations or new membersFundraising to date this academic year – JL shared information related to fundraising to date and we are on track to meet the target of 10K raised by the end of the academic year.Barclays Bank reclaim	<p>NA</p> <p>LL to confirm information provided by JL is accurate and report back to FFH</p> <p>JL awaiting update from LF</p>

	<ul style="list-style-type: none"> • Non uniform day (6th March 2025) • Adults Social Evening (date TBA) 	<p>Ongoing planning FFH committee</p> <p>LL to provide update</p>
Quick Update on Regular Fundraisers	<ul style="list-style-type: none"> • Easy Fundraising- steady stream of income • Bacon Rolls – steady stream of income, well attended by parents and children. • Uniform Shop – steady stream of income, query telated ot when sale of old uniform should cease. 	<p>NA</p> <p>OS/JL/RP to continue to manage this</p> <p>SH to speak with SL for further advice re: ceasing sale of old uniform</p>
Matters to be voted on None this month	<ul style="list-style-type: none"> • Wellie/Boot swap – unanimous agreement to move forward with this. To include studded boots as well. Suggested donation £2 per pair 	<p>RD to compile promotional material for this. SH to manage as part of uniform shop..</p>

	<ul style="list-style-type: none">Moving £5k to savings account – unanimous agreement from members present	LL to action																																																										
Financial Summary Provide figures for Previous month	<div>Financial Summary 31/12/2024</div> <table><tr><th colspan="2">Current Account</th></tr><tr><td>Opening Balance</td><td>£7,527.61</td></tr><tr><td></td><td></td></tr><tr><td>Incomings</td><td></td></tr><tr><td>Bacon Rolls</td><td>£78.76</td></tr><tr><td>Uniform Shop</td><td>£20.00</td></tr><tr><td>Christmas Event</td><td>£419.83</td></tr><tr><td>Hot Chocolate</td><td>£68.86</td></tr><tr><td>Christmas Raffle</td><td>£60.00</td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td>Outgoings</td><td></td></tr><tr><td>Christmas 25</td><td>(£406.69)</td></tr><tr><td></td><td></td></tr><tr><td>Closing Balance</td><td>£7,768.37</td></tr><tr><td></td><td></td></tr><tr><td>Movement</td><td>£180.76</td></tr><tr><td></td><td></td></tr><tr><td>Savings Account</td><td></td></tr><tr><td>Opening Balance</td><td>£939.34</td></tr><tr><td>Incomings</td><td></td></tr><tr><td>Interest</td><td>£1.11</td></tr><tr><td>Outgoings</td><td></td></tr><tr><td>Closing Balance</td><td>£940.45</td></tr><tr><td>Movement</td><td>£1.11</td></tr><tr><td></td><td></td></tr><tr><td>Total Monthly Movement</td><td>£181.87</td></tr><tr><td></td><td></td></tr><tr><td colspan="2">Comments: £811.70 cash – Christmas event pain in January</td></tr></table>	Current Account		Opening Balance	£7,527.61			Incomings		Bacon Rolls	£78.76	Uniform Shop	£20.00	Christmas Event	£419.83	Hot Chocolate	£68.86	Christmas Raffle	£60.00					Outgoings		Christmas 25	(£406.69)			Closing Balance	£7,768.37			Movement	£180.76			Savings Account		Opening Balance	£939.34	Incomings		Interest	£1.11	Outgoings		Closing Balance	£940.45	Movement	£1.11			Total Monthly Movement	£181.87			Comments: £811.70 cash – Christmas event pain in January		
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AOB & Close	<div>Next meeting 4th February 2025 at 2000</div> <div>Minimum number to be present at meetings for voting matters, to be</div>	RP to circulate agenda																																																										

	<p>added to February Agenda and to be discussed at next meeting, as per parentkind guidance.</p> <p>A query was raised as to whether an alternative night would be better for the meeting to facilitate attendance at committee meetings.</p> <p>Outstanding security invoice for highfire security</p> <p>Joules sale as a fundraising option being explored.</p>	<p>RP to add to agenda</p> <p>JL to message committee with Poll to vote on best night for meeting.</p> <p>LL to action</p> <p>SH</p>
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