

## FFH MEETING MINUTES

20:00 | 13<sup>th</sup> January 2025 (TEAMS)

## **Committee Members**

Trustees: Joanne Legdon (JL) (Chair), Leanne Lewin (LL) (Treasurer), Rebekah Pallett (RP) (Secretary)

Parent Members: Sarah Hanton (SH), Mici Dubb (MD), Laura Fletcher (LF), Olivia

South (OS)

Staff Members: Sarah Lyons (SL), Gail Martin (GM)

Item	Minutes	Action
Welcome	JL welcomed everyone to committee meeting	NA
Apologies	OS/SL/LF/LL send apologies	Minutes to be circulated - RP
Approval of minutes from previous month	Unanimous Approval	To be added to website - RD
Adminstartion Matters	New Members &/or Resignations     No resignations or new members	NA
	Fundraising to date this academic year – JL shared information related to fundraising to date and we are on track to meet the target of 10K raised by the end of the academic year.	LL to confirm information provided by JL is accurate and report back to FFH
	Barclays Bank reclaim	JL awaiting update from LF

	Natwest Banking – no updates	NA
	<ul> <li>Mandates/Signatories – JL to arrange to remove the old signatories from the account</li> </ul>	JL
	Treasurers Report	LL to update
	<ul> <li>Prep of Annual Account 23/24 Audit</li> </ul>	LL to update
Update from school	No school staff available to attend meeting as such no update given	JL to liaise with SL, RP to circulate minutes
Events Updates for This Term	Events Updates for This Term:	
Term	Rags to Riches Collection (29 <sup>th</sup> January 2025) – cancelled by rags to riches due to lack of interest in the Newark area. Further options to be explored. JL has had an alternative source recommended at 20p per kilo, rags to riches pay 50p per kilo. Committee members present do not feel that using the alterative provided is viable to progress due to potential reduction in money raised and effort required to facilitate collection.	JL to post message on class reps group and ask class reps share.
	Film Night (31st January 2025)     LL has raised issue as to whether a licence is required to host film night.	LL to investigate this matter further and pay for the licence if required.
		LF to manage from FFH perspective and school to invite via engage

Ocida Hardada e a Barrila	<ul> <li>Non uniform day (6<sup>th</sup> March 2025)</li> <li>Adults Social Evening (date TBA)</li> </ul>	Ongoing planning FFH committee  LL to provide update
Quick Update on Regular Fundraisers	<ul> <li>Easy Fundraising- steady stream of income</li> <li>Bacon Rolls – steady stream of income, well attended by parents and children.</li> </ul>	NA OS/JL/RP to continue to manage this
	Uniform Shop – steady stream of income, query telated ot when sale of old uniform should cease.	SH to speak with SL for further advice re: ceasiong sale of old uniform
Matters to be voted on None this month	Wellie/Boot swap – unamious agreement to move forward with this. To include studded boots as well. Suggested donation £2 per pair	RD to compile promotional material for this. SH to manage as part of uniform shop

			LL to action
	Moving £5k to savings account –		LE to action
	unanimous agreement from		
	members prese	nt	
Financial Summary	Financial Summary	31/12/2024	
Provide figures for			
Previous month			
	Current	Account	
	Opening Balance	£7,527.61	
	Incomings		
	Bacon Rolls	£78.76	
	Uniform Shop	£20.00	
	Christmas Event	£419.83	
	Hot Chocolate	£68.86	
	Christmas Raffle	£60.00	
	Gillioti i de l'italia	200.00	
	Out we in our		
	Outgoings	(0400,00)	
	Christmas 25	(£406.69)	
	Closing Balance	£7,768.37	
	Movement	£180.76	
	Savings Account		
	Opening Balance	£939.34	
	Incomings		
	Interest	£1.11	
	Outgoings		
	Closing Balance	£940.45	
	Movement	£1.11	
	<b>—</b> ( ) • (		
	Total Monthly Movement	£181.87	
	Comments: £811.	.70 cash –	
	Christmas event pa	ain in January	
AOB & Close	Next meeting 4 <sup>th</sup> Fe	ebruary 2025 at 2000	RP to circulate agenda
	Minimum number to meetings for voting	•	ауспиа

added to February Agenda and to be discussed at next meeting, as per parentkind guidance.	RP to add to agenda
A query was raised as to whether an alternative night would be better for the meeting to facilitate attendance at committee meetings.	JL to message committee with Poll to vote on best night for meeting.
Outstanding security invoice for highfire security	LL to action
Joules sale as a fundraising option being explored.	SH